



## Acton Police Department Report Request Form

The Acton Police Department requires that all persons requesting copies of reports provide the information requested below. The Department will process all report requests in the order they are received. **Reports may take up to 10 business days to process. You will be notified by email (by phone if not applicable) when your request is ready.** Please email to [bleblanc@acton-ma.gov](mailto:bleblanc@acton-ma.gov) or mail to: Acton Police Department, 371 Main St. Acton, Ma. 01720.

Person making request: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Home \_\_\_\_ Work \_\_\_\_ Cell \_\_\_\_

Type of report requested:

Accident \_\_\_\_ Incident \_\_\_\_ Larceny \_\_\_\_ Identity theft \_\_\_\_ Other \_\_\_\_

Date of report: \_\_\_\_\_

Incident # (leave blank, if unknown): \_\_\_\_\_

Person/s involved: \_\_\_\_\_

Street location of incident: \_\_\_\_\_

Signature: \_\_\_\_\_